

FRAMEWORK RISK ASSESSMENT

Activity			Customer and Location				Date				
Dropping Off & Picking Up Play Equipment - Outside Premises											
Persons at Risk			Other Assessments Required				Risk Assessment Reference				
			Risk Assessment: PPE & RPE								
No	Hazard	Potential Harm	Who is at risk	Probability	Severity	Risk	Control Measures to be implemented and enforced	Probability	Severity	Risk	
1	Covid - 19	Severe Health/Death	Employees and Public	3	4	12	Employees to follow social distancing rules as laid out by the government.	2	4	8	
2							Employees should travel in their own vehicles to maintain social distancing	2	4	8	
3							Anyone who either has a high temperature or a new persistent cough or is within 14 days of the day when the first member of their household showed symptoms of Coronavirus (Covid-19) should not come to work, but must follow the guidance on self isolation. In addition get yourself tested to include family members / households	3	4	12	
4							Anyone who is at an increased risk of severe illness from Coronavirus (Covid-19) is strongly advised to work at home and should be particularly stringent about following social distancing measures.	2	4	8	
5							Anyone identified as extremely vulnerable will be advised by their health authority and must follow the guidance on shielding and protecting extremely vulnerable people.	2	4	8	
6							Anyone living with a person who is at increased risk of severe illness, or an extremely vulnerable person who is shielding from Coronavirus (Covid-19), should stringently follow the guidance on social distancing and minimise contact outside the home.	2	4	8	
7							<p>If a worker develops a high temperature or a persistent cough while at work, they should:</p> <ul style="list-style-type: none"> • Ensure their manager or supervisor is informed • Return home immediately, organise and get tested along with all household members <ul style="list-style-type: none"> • Avoid touching anything • Cough or sneeze into a tissue and put it in a bin, or if they do not have tissues, cough and sneeze into the crook of their elbow. They must then follow the guidance on self-isolation and not return to work until their period of self-isolation has been completed. 	3	4	12	
8						0	<p>Travel to Places of Work</p> <p>Wherever possible employees should travel to the site alone using their own transport. If workers have no option but to share transport:</p> <p>Journeys should be shared with the same individuals and with the minimum number of people at any one time</p> <p>Good ventilation (i.e. keeping the windows open) and facing away from each other may help to reduce the risk of transmission. The vehicle should be cleaned regularly using gloves and standard cleaning products, with particular emphasis on handles and other areas where passengers may touch surfaces.</p>	2	4	8	
9							<p>Driving at Work</p> <p>When travelling at work and between site locations, workers should travel alone. If workers have no option but to share a vehicle, then they should:</p> <ul style="list-style-type: none"> • Share with the same individuals and with the minimum number of people at any one time • Wherever possible maintain a distance of two metres and avoid touching their faces • Maintain good ventilation (i.e. keeping the windows open) and face away from each other during the journey • Wash their hands for 20 seconds using soap and water or hand sanitiser if soap and water are not available before entering and after getting out of the vehicle • Regularly clean the vehicle using gloves and standard cleaning products, with particular emphasis on handles and other surfaces which may be touched during the journey. 	2	4	8	

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10						<p>Access and Egress to Customers Premises</p> <ul style="list-style-type: none"> Plan site access and egress points to enable social distancing and advise customer to ensure their understanding and co-operation to ensure entrances exits are open. This will be communicated beforehand either by phone or via email Allow plenty of space between people showing you how to enter premises, and ensure 2 metre distance is maintained between people. Entry routes to and from the set up location to be open and any systems that require skin contact (e.g. fingerprint scanners) not to be used unless they are cleaned between each individual use. Require all workers to use hand sanitiser before and after setup. Reduce the number of people in attendance when setting up. Where loading and offloading play equipment arrangements are to be in place for employees to wash or sanitise their hands before handling any equipment 	2	4	8
11					0	<p>Hand Washing</p> <ul style="list-style-type: none"> Allow regular breaks to wash hands Provide hand sanitiser (minimum 60% alcohol based) where hand washing facilities are unavailable 			0
12						<p>Accepting Payment</p> <p>All payments should be accepted by contactless and avoid cash handling where possible. Always try to take payment before the work commences</p>	2	4	8
13						<p>Play Equipment. All play equipment to be thoroughly cleaned after drop off when it is in position. On pick up all play equipment to be thoroughly cleaned before removal from site prior to loading.</p>	2	4	8
14					0	<p>Enhanced cleaning procedures should be in place across the play equipment, work transport and and at touch points. On entering and exiting the site all touch points should be cleaned regularly wear gloves and use standard cleaning products, with particular emphasis on handles and other areas where people may touch surfaces</p>	2	4	8
15					0				0
16					0				0
17									

Severity		Probability
Catastrophic - hazard capable of causing death and illness	4	Probable - likely to occur (immediately or shortly)
Critical - hazard can result in serious illness or severe injury (RIDDER)	3	Reasonably probable - probably occur in time
Marginal - can cause illness or injury but results not too serious	2	Remote - may occur in time
Negligible - hazard will not result in serious injury or illness (minor first aid)	1	Extremely remote - unlikely to occur

Risk Rating	Low	Med	High
Risk Rating	1 ~ 4	5 ~ 8	9 ~ 16